

# **Other work-related activities: Guidance**

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## **Introduction**

Claimants can be encouraged to engage in other work-related activities on a voluntary basis without any risk of reduced payments of Universal Credit if they are not carried out. These are agreed activities that a claimant can undertake to improve their prospects of moving into work more quickly.

This may include activities such as:

- voluntary work
- voluntary training or education courses
- researching local childcare arrangements (for those in the Work Focused Interview only group), or
- other voluntary activities that prepare the claimant for work
- Participation on the Jobs Plus pilot

This is not a complete list.

## **Jobs Plus pilot**

Participation in Jobs Plus is entirely voluntary. Work coaches should set work search activities and expected hours in line with business-as-usual (BAU) processes for claimants undertaking voluntary activity.

## **Intensive Work Search regime**

A claimant in the Intensive Work Search regime is expected to undertake an agreed number of hours' work search each week.

Other work-related activities carried out on a regular basis will count toward the overall total if this has been agreed. For example, if the claimant agrees to do 5 hours of voluntary work preparation activity (such as attending their local work club for 5 hours a week), this will be deducted from the amount of time they are expected to undertake work search.

If a claimant doesn't undertake their agreed voluntary activity in a particular week they must complete other activities to make up that time.