

# Self-reported earnings

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## Self-reported earnings

Self-reported earnings are earnings reported by a claimant with no available Real Time Information (RTI) feed. This includes claimants whose employer does not report through RTI or in cases where the employer does not pay earnings into a bank account. In these cases, we would expect the claimant to self-report. They could be employed or self-employed for Universal Credit purposes.

The same information is requested as that provided by the RTI system: employer name, gross taxable earnings, tax and National Insurance and pension contributions.

The claimant is advised to report all earnings during the assessment period in which they are received.

## Earnings reported late or not received

If earnings information is not received or reported late and the claimant has informed DWP with a good reason, an estimated amount of earnings can be used to make a payment.

For further information, see ADM H3 Earned income employed earnings

## Earnings from a suspended award

A claimant's Universal Credit is suspended when RTI is not received for two consecutive assessment periods (double zero). They will be asked to self-report their earnings so that the suspension can be lifted and a payment calculated.

If the claimant only provides information for a subsequent period, their Universal Credit award is calculated on the subsequent period. No payment is made for the previous assessment period until the information is provided.