



Department  
for Work &  
Pensions

Jo Churchill MP  
Minister for Employment

The Deposited Papers Clerk  
Members' Library  
House of Commons

15 April 2024

Dear Deposited Papers Clerk,

### Updated Universal Credit Guidance

Please place a copy of the refreshed 2023 Universal Credit guidance in the House libraries.

The file list is at Annex 1.

This guidance updates the previous set of Universal Credit guidance papers deposited in October 2023, deposit number [DEP2023-0791](#).

Kind regards,

Jo Churchill MP  
Minister for Employment

## List of UC Guidance Files April 2024

<b>Number</b>	<b>Title</b>	<b>Version</b>
1	Access to Work	V2.0
2	Additional amount for children	V34.0
3	Administrative and Conditionality Earnings Thresholds	V13.0
4	Advances - Benefit transfer	V17.0
5	Advances - Budgeting Advances	V18.0
6	Advances - Change of circumstances	V17.0
7	Advances - New claim	V22.0
8	All about Universal Credit	V29.0
9	Applying the Minimum Income Floor	V21.0
10	Appointees PABs and CABs	V13.0
11	Apprenticeships	V2.0
12	Approving payments on the Central Payments System	V1.0
13	Armed Forces	V5.0
14	Armed Forces accommodation	V2.0
15	Assessment period	V1.0
16	Assisted Digital overview	V15.0
17	Availability for work	V11.0
18	Backdating	V4.0
19	Bed and breakfast or hotel accommodation	V1.0
20	Benefit Cap	V23.0
21	Bereavement Support Payment	V2.0
22	Biographical tests	V10.0
23	Building the Claimant Commitment	V13.0
24	Calc rent as a mthly amnt and rent-free weeks in SR Sectors	V4.0
25	Capital disregards	V26.0
26	Care leavers	V18.0

27	Carers	V24.0
28	Child Maintenance	V5.0
29	Child in considerable distress	V5.0
30	Childcare costs	V28.0
31	Claim closure	V28.0
32	Claimant Commitment not accepted	V6.0
33	Claimant Commitment overview	V11.0
34	Claimant history	V2.0
35	Claimant lists	V1.0
36	Claimant moves to a care home	V2.0
37	Claimants at risk of eviction and repossession	V2.0
38	Claimants who must pay housing costs without having a tenancy	V3.0
39	Closing the gateway for claimants with Severe Disability Premium	V1.0
40	Cold Weather Payments	V9.0
41	Commercial tenancies	V1.0
42	Companies and directors - gainful self-employment	V6.0
43	Complex needs overview	V19.0
44	Conditionality requirements when temporarily laid off from work	V1.0
45	Consent and disclosure incl when to share with 3rd parties	V27.0
46	Contrived tenancies	V5.0
47	Cost of Living Payment	V7.0
48	Council Tax	V3.0
49	DWP Staff as Landlords	V3.0
50	DWP staff as claimants	V9.0
51	Death and Bereavement	V17.0
52	Deductions	V17.0
53	Deductions priority order	V8.0

54	Deprivation of capital	V4.0
55	Discretionary housing payments	V9.0
56	Domestic abuse	V26.0
57	Drug and alcohol dependency	V9.0
58	Eligibility for Housing Support	V3.0
59	Eligibility for Universal Credit	V4.0
60	Employed claimants - fit for work support	V8.0
61	European Union Settlement Scheme	V2.0
62	Evidence verification	V8.0
63	Expected hours of work-related activity	V7.0
64	Fail to attend	V23.0
65	Failure to attend - good reason	V9.0
66	Fair Start Scotland programme	V7.0
67	Flexible Support Fund	V30.0
68	Foodbanks	V3.0
69	Foster carers	V7.0
70	Fraud and error	V9.0
71	Funding and permitted hours for skills training	V6.0
72	Gainfully S-Employed lead carers with youngest child aged 3-12 (inc in expected hours)	V1.0
73	Going Abroad	V9.0
74	Habitual Residence Test	V12.0
75	Health Adjustment Passport	V2.0
76	Health conditions and disabilities day 1 to day 29	V15.0
77	Help to Claim	V1.0
78	Help with travel costs	V1.0
79	Home visits	V13.0
80	Homelessness and at risk of Homelessness	V15.0
81	Housing cost contributions - non-dependants	V13.0
82	Identity verification	V20.0

83	Immediate WCA referrals	V11.0
84	In Work Progression	V6.0
85	Ineligible partner	V9.0
86	Insolvency	V5.0
87	Intensive Personalised Employment Support overview	V3.0
88	Intensive Work Search regime	V29.0
89	Internships	V3.0
90	Introduction to provision	V4.0
91	Job goals and competing for vacancies	V5.0
92	Jobs Growth Wales Plus and ReAct Plus	V2.0
93	Joint tenancies	V8.0
94	Journal messaging	V3.0
95	Labour Market regimes and overrides	V28.0
96	Learning Disabilities or Learning Difficulties	V5.0
97	Light Touch regime	V9.0
98	List of UC trusted partners	V22.0
99	MAPPA	V3.0
100	Manage Jobs and Opportunities- Vacancy Policy Standards	V3.0
101	Manage jobs and Opportunities Overview	V4.0
102	Mandatory Reconsiderations	V13.0
103	Medical evidence including fit notes	V18.0
104	Mental Health	V4.0
105	Method of payment in Universal Credit	V2.0
106	Modern Slavery and Human Trafficking	V5.0
107	Money Guidance and Alternative Payment Arrangements	V33.0
108	Mortgages	V19.0
109	Move to Universal Credit (managed migration)	V7.0
110	Move to Universal Credit (managed migration) transitional capital disregard	V2.0
111	Move to Universal Credit (managed migration) transitional	V3.0

	protection	
112	Multiply (England) - numeracy courses	V1.0
113	National Minimum Wage and National Living Wage	V6.0
114	New Enterprise Allowance	V13.0
115	New Style Benefits	V11.0
116	New Style ESA and UC dual claims	V5.0
117	New Style ESA only claims	V6.0
118	New Style JSA and UC dual claims	V3.0
119	New Style JSA only	V4.0
120	New claims	V19.0
121	No Work Related Requirements regime	V10.0
122	Non digital relationships	V4.0
123	Other benefits	V26.0
124	Other work-related activities	V3.0
125	Overpayments	V11.0
126	Passported benefits	V12.0
127	Paternity leave and pay	V2.0
128	Paying for two homes	V6.0
129	Periods of sickness and self-employment	V8.0
130	Prisoners	V18.0
131	Private Rented Sector	V23.0
132	Protecting claimants at risk	V10.0
133	Provision - Choosing a career and developing work search skills	V5.0
134	Provision - Developing employability skills and work experience	V5.0
135	Provision - Supporting claimants with health conditions	V4.0
136	Real Time Information	V12.0
137	Reasonable adjustments and alternative formats	V5.0
138	Reclaims	V11.0

139	Recoverable Hardship Payments	V10.0
140	Redundancy prior to a claim	V4.0
141	Refugees and Asylum Seekers	V13.0
142	Registered or approved childcare	V8.0
143	Relevant periods for LCWRA	V6.0
144	Removal of requirement to accept a Claimant Commitment	V12.0
145	Restart Scheme Guidance	V5.0
146	Restart Scheme claimants with a health condition or disability	V5.0
147	Sanctions	V29.0
148	Sector Based Work Academy	V10.0
149	Self-employed Start-up Period	V13.0
150	Self-employed and Gainfully self-employed	V16.0
151	Self-employed earnings - permitted expenses	V10.0
152	Self-employed earnings	V13.0
153	Self-reported earnings	V5.0
154	Serious violence (tackling gang culture and abuse)	V3.0
155	Service charges	V10.0
156	Severe Conditions	V3.0
157	Shared ownership	V4.0
158	Skills Bootcamps	V3.0
159	Social Rented Sector	V4.0
160	Speakers of other languages	V5.0
161	Special Customer Records	V1.0
162	Statutory Sickness Payment (SSP)	V7.0
163	Students-Eligibility, conditionality, student income	V37.0
164	Suicide or self-harm DWP Six Point Plan Framework	V10
165	Supported accommodation	V7.0
166	Supporting Citizens Arriving from Afghanistan	V6.0
167	Supporting claimants with their essential employability skills	V4.0

	needs and digital capabilities	
168	Surplus, fluctuating & irregular earnings plus payment cycles	V10.0
169	Suspending Universal Credit	V3.0
170	Switching off requirements easements for LM regime interventions	V9.0
171	Switching off work availability and work related activities	V19
172	Tax-free childcare	V8.0
173	Temporary Accommodation	V4.0
174	Terminal illness	V23.0
175	The size criteria for renters	V7.0
176	Treated as having LCW	V2.0
177	Treated as having LCWRA and Day 1 WCA referrals	V6.0
178	Treatment of capital	V15.0
179	Treatment of earnings	V10.0
180	Ukraine	V5.0
181	Under 18s	V18
182	Underpayments	V13.0
183	Unearned income	V19.0
184	Universal Credit monthly rates	V21.0
185	Universal Credits Trusted Partners	V21.0
186	Voluntary work	V8.0
187	WCA for claimants in employment	V15.0
188	Wales Skills to Employment Pathway	V5.0
189	Welsh language communications	V1.0
190	Winter Fuel Payments	V4.0
191	Work Allowance and Earnings Taper rate - calculating earnings	V13.0
192	Work Capability Assessment outcomes	V21.0
193	Work Capability Assessments	V24.0
194	Work Experience	V1.0



195	Work Focused Interview regime	V11.0
196	Work Preparation activities	V5.0
197	Work Preparation regime	V19.0
198	Work Related Requirements for claimants with children	V11.0
199	Work and Health Programme and Pioneer	V26.0
200	Work related requirements and ongoing contact in the health journey	V21.0
201	Work search activities	V11.0
202	Work-related activities and LM Regimes	V8.0
203	Working Enough regime	V7.0
204	Youth Offer	V7.0