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UC Programme Board

UCPB200717 - BTL02

Action Point Log – Actions closed from previous meetings

Reference	Action	Assigned to:	Due Date	Update/Deadline
UCPB20041403	PMU to provide independent assurance to Programme Board on figures supplied by End State team	[REDACTED]	28/03/14	Closed
UCPB20041402	Share names with LAs involved in ongoing work with BR	Karen Gordon	28/05/14	Closed
UCPB20041404	Programme Board to question the wording on the BAA recommendation around End State with MPA	Ann Harris	28/05/14	Closed
UCPB27021403	Include people readiness explicitly into expansion criteria and submit a draft summary of minutes to a future PB	Janine Hartley	28/03/14	Closed
UCPB28031402	Provide relevant background to future issues RA	Ann Harris	24/04/14	Closed
UCPB28031408	Provide assurance to Programme Board on his readiness for the 10 day test, including the scaling decision in conjunction with [REDACTED]	Kevin Cunningham	24/04/14	Closed
UCPB28031404	Write to DWP clarifying the Chief Sponsor's position on Tax Credits Dept	Beth Buesell	24/04/14	Closed
UCPB28031409	Confirm 14, 15 cases reflect accurately the end state services plan	Kevin Cunningham	24/04/14	Closed
UCPB28031401	Programme Board to circulate minutes of Feb Programme Board following today's meeting	[REDACTED]	28 March 2014	Closed
UCPB27021401	AH to go back to Mark Cope regarding deadline for Tax Credits	Ann Harris	28 March 2014	Closed
UCPB27021402	JP Marke to attend a future meeting to update PB on progress of Tax and Legals	John Paul Marks	28 March 2014	Closed
UCPB20071401	AH to strengthen updated report for MPA	Ann Harris	February 2014	Closed
UCPB18121302	AH to draft a costed proposal for consideration by MPA prior to next PB	Ann Harris	January 2014	Closed
UCPB01081301	SC to produce the Terms of Reference for the Critical Friends Group	Sarah Cox	December 2013	Closed
UCPB04061308	HS asked members to put forward any suggestions they might have for a person to chair the critical friends group	All	December 2013	Closed

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UCPB240718/04	Exam all delivery packages approved on the 30/08/14.	Ann Harris	30/08/14	Cleared
UCPB240718/07	Update the Strategic Risk within the Dashboard, with James Durr Steady, Regulations and Payment Error.	Ann Harris	30/08/14	Cleared
UCPB250914/03	Agree the Digital Service Milestone reporting structure	JP Marks / Ann Harris	31/10/14	Cleared
UCPB250914/04	Insert the named accountable owners to the Critical Path	JP Marks / Ann Harris	31/10/14	Cleared
UCPB250814/01	Provide the key delivery BA milestones with named accountable owners	Mark James	31/10/14	Closed
UCPB231514/02	Schedule the Test Readiness Review for the Nov, Dec & UCEI	Christina	31/10/14	Cleared
UCPB250914/05	Refresh the financial reports to reflect the agreed budget limits	JP Marks / Ann Harris	31/10/14	Cleared
UCPB260914/02	Provide the documented audit trail of Disbursement approval of TDA	Ann Harris	31/10/14	Cleared
UCPB231014/01	Programme to discuss and confirm the M&O and planning/management	Ian Wright / Cath Hamp	14/11/14	Cleared
UCPB231014/02	Agree the reporting requirements of IT Planning assumptions Board with PPC	Ian Wright	14/11/14	Cleared
UCPB231014/03	Insert the named accountable owners into the assumptions and processes movement section of the Dashboard	Ian Wright	14/11/14	Cleared
UCPB230814/02	Commitment to reduce management, finance and resources deployed	Ian Wright	31/10/14	Cleared
UCPB250914/02	Provide the documented audit trail of Disbursement approval of TDA	Ian Wright / Cath Hamp	31/10/14	Cleared
UCPB231014/01	Programme to discuss and confirm the M&O and planning/management	Ian Wright	14/11/14	Cleared
UCPB231014/02	Agree the reporting requirements of IT Planning assumptions Board with PPC	Ian Wright	14/11/14	Cleared
UCPB231014/05	Insert the named accountable owners into the programme Board movement section of the Dashboard	Ian Wright	14/11/14	Cleared
UCPB230814/02	Commitment to reduce management, finance and resources deployed	Ian Wright	31/10/14	Cleared
UCPB231014/04	Confirm the TUPP & CSOP agreements in place	Ian Wright / Nick Lodge	14/11/14	Cleared
UCPB231014/04	Confirm the M&O agreement in relation to F&E and resources for UC	Ian Wright	18/12/14	Cleared

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UCPB181214001	Assign the delivery partner responsibilities within the dashboard.	Ben Wright	18/12/14	Cleared
UCPB181214001	Write to Local Authorities to arrange a meeting to discuss IT supplier costs.	Nail Canning	20/12/14	Cleared
UCPB181214002	Provide a further 2M Live Assurance cases to complement the summer work completed for DS 1E.	Nail Canning	20/02/15	Cleared
UCPB181214004	Include Key O&A milestones within the dashboard.	JP Marks JP Marks	26/02/15	Cleared
UCPB181214002	Provide a further 2M Live Assurance reports to complement the summer work commissioned for DS 1E.	Nail Canning	26/02/15	Cleared
UCPB181214002	Confirm the position of the various central documents for implementation by integration to the Digital Services.	Ben Wright/ Anthony Elizabeth Ben Wright/ Anthony	26/02/15	Cleared
UCPB181214004	Confirm the Digital Service readiness position and the plans for addressing the utilised.	Elizabeth Ben Wright/ Anthony	26/02/15	Cleared
UCPB181214001	Confirm the transition to a new, published and management arrangements for improved efficiency.	Elizabeth Ben Wright/ Anthony	26/02/15	Cleared
UCPB181214001	Provide a payment offer profile, in the 0% target over time.	Ben Wright/ John Poyceus	26/02/15	Cleared
UCPB181214001	Ensure that amendments identified are made to the terms of references for the independent Review of Digital Services.	Nail Canning	26/02/15	Cleared
UCPB181214002	Provide a further 2M Live Assurance reports to complement the summer work completed for DS 1E.	Ben Wright/ John Poyceus	26/02/15	Cleared
UCPB181214001	Provide a payment offer profile, in the 0% target over time.	Nail Canning	26/02/15	Cleared
UCPB181214001	Report and report against the Supply Delivery Report, as Key Performance Indicators, within the Programme Dashboard.	Ben Wright/ John Poyceus	26/02/15	Cleared
UCPB181214001	Conduct stakeholder and delivery partners in advance of the emergency review report in May 2015, on Live Service arrangements.	JP Marks	26/02/15	Cleared
UCPB181214002	Provide a detailed briefing on evaluation, performance and business.	Nail Canning	26/02/15	Cleared
UCPB181214001	Finalize the Live Programme Operating Model.	Ben Wright	26/02/15	Cleared

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UCPB210515/03	Insert the operational risk to the register. Commenced. Risks and processes exist and are adequately operating, that enable the programme to pursue and progress the objectives to required timescales to July 2015. Risk delivery.	Jan Wright / [REDACTED]	23/05/15	Cleared
UCPB210515/05	Insert the improved efficiencies to the register. Failure to deliver the full functionality of the Digital Service by Dec 15.	Jan Wright / Anthony Brignshaw / Jan Wright	23/05/15	Cleared
UCPB210516/04	Insert the Digital Service workload, by type, to the Programme Dashboard.	Jan Wright / Lara Robinson	23/05/15	Cleared
UCPB210516/05	Review the Digital Service Labour / Resource Report.	Jan Wright / [REDACTED]	23/05/15	Cleared
UCPB210516/06	Confirm IT licensing costs and the impact on the register.	Jan Wright / Anthony Brignshaw	23/05/15	Cleared
UCPB210516/06	Understand further regarding the Digital Service expenditure rates with Local Authorities (incl. Warrington).	Jan Wright / Anthony Brignshaw	23/05/15	Cleared
UCPB230615/01	Insert Digital Service milestones that track the planned progress (IPMS) into the milestone report.	Jan Wright / Anthony Brignshaw	23/06/15	Cleared
UCPB230615/06	Understand a Health and Safety Risk Assessment for all staff located in Victoria Street premises.	Jan Wright / Bobbie Aiger	23/06/15	Cleared
UCPB230615/04	Provide the timetable to redeploy the digital staff to suitable premises.	Jan Wright / Anthony Brignshaw	23/06/15	Cleared
UCPB230615/05	Provide monthly operational assurance reports to Jan Wright directly. Improve assurance role and processes which are shared with the Local Authority.	Jan Wright / JP Mearns	23/07/15	Cleared
UCPB230615/07	Develop readiness and exit criteria plan for the support process 1 & 2.	Jan Wright / JP Mearns	27/07/15	Cleared
UCPB230615/08	Incorporate data sharing milestones to track progress of delivery capability.	Jan Wright / JP Mearns	29/07/15	Cleared
UCPB230615/10	Confirm the Data Sharing position and Key Releases to all support Local Authorities.	Jan Wright / JP Mearns	29/07/15	Cleared

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UCPB200717001	Final Digital Service milestones, including delivery of the backlog.	Ian Wright / Anthony	23/07/15	Cleared
UCPB200717002	Insert the digital service phases onto the backlog delivery plan.	Richard / Ian Wright / Anthony	23/07/15	Cleared
UCPB200717003	Submit proposed 'Improve Efficiency' activities and below the line paper.	Richard / Ian Wright / Anthony	17/08/15	Cleared
UCPB200717004	Confirm the legal principles, including legal objections, to data sharing between DWP and Local Authorities.	Richard / Ian Wright / Cath Hampel	18/11/15	Cleared
UCPB170515001	Assess the Digital Service IR and MS plan for a discussion at October meeting.	Simon Dawson / Mark / Prakash	22/10/15	Cleared
UCPB170515002	Insert a milestone within the dashboard to assess operational readiness to go-live London Bridge rollout.	Mark / Prakash	22/10/15	Cleared
UCPB210515007	Provide migration plans of the Digital Service to the Central Payments System.	Ian Wright / Anthony	22/07/15	Cleared
UCPB220515005	Confirm the readiness criteria for transition.	Richard / Ian Wright / Mark	22/07/15	Cleared
UCPB220715003	Insert further Digital Service Centre deliverables into the dashboard.	Ian Wright / Myra Lloyd	18/11/15	Cleared
UCPB221015001	Insert risk mitigation activities into the milestone plan.	Ian Wright	18/11/15	Cleared
UCPB161115004	Arrange parallel review of the Programme Board Terms of Reference to include addition of Northern Ireland.	Neil Chilling / Saeed	17/12/15	Cleared
UCPB1711004	Complete the assessment of [redacted] as part of the case for DSC.	Mike Dwyer / Ian Wright	17/12/15	Cleared
UCPB1711003	Confirm the readiness criteria specified for DSC capabilities and how these will be tested.	Mike Dwyer / Ian Wright	17/12/15	Cleared

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UCPB200716/02	Complete the 2nd Linc established Terms of Reference Review and Public Consultation	Jan W. Smith / JP Markes	28/07/08	Closed
UCPB200716/01	Provide Lessons Learned on the Business Model	Jan W. Smith / JP Markes	19/08/08	Closed
UCPB200715/01	Days to be saved for the Linc Programme Board Chairman to attend a Linc Board's Regulation, Finance, Risk, and Security	JP Markes	28/08/08	Open
UCPB200714/02	Below the Line member of public that is concerned by the Linc Programme Board	JP Markes	28/08/08	Open
UCPB200714/001	Provide a paper the has been in review with the Authority to review the Linc Programme Board	JP Markes	28/08/08	Closed
UCPB200714/04	Bring on for Commission starting with the National Security Centre and the Ministry of Defence Programme Board	JP Markes	28/08/08	Open
UCPB200715/03	Communicate decision on LA Programme Administration Management Plan to Linc and LA Board	JP Markes	28/08/08	Closed
UCPB200716/02	Produce a table showing the exact equivalent values for the Linc Programme and the Linc Programme Board	JP Markes	28/08/08	Closed
UCPB200716/01	Consider whether Programme Board should have a 4th or 5th member on a daily basis	JP Markes	17/11/08	Closed
UCPB200717/4	Programme Board's discussion on the 1st November to be issued as a paper to the Board at the April Programme Board meeting	JP Markes	08/02/07	Open
01-060317	Provide a paper to the Board on the 1st November to be issued as a paper to the Board at the April Programme Board meeting	JP Markes	22/02/07	Closed

If you require a copy of the PREVIOUSLY CLOSED AP log please send your request to [REDACTED]

