

Self-reported earnings

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Earnings reported late or not received
Earnings from a suspended award

Self-reported earnings

Self-reported earnings are earnings reported by a claimant with no available real time information feed. They could be employed or self-employed for Universal Credit purposes.

The same information is requested as the Real Time Information (RTI) system provides - gross taxable earnings, tax, and National Insurance and pension contributions.

The claimant is advised to report all earnings during the assessment period that they are received.

Earnings reported late or not received

Where earnings information is not received or reported late and the claimant has informed DWP with a good reason, an estimated amount of earnings can be used to make a payment.

For further information, see ADM H3 Earned income employed earnings

Earnings from a suspended award

The claimants Universal Credit is suspended when RTI is not received for two consecutive assessment periods (double zero). They will be asked to self-report their earnings so that the suspension can be lifted and a payment calculated.

If the claimant only provides information for a subsequent period, their Universal Credit award is calculated on the subsequent period. No payment is paid for the previous assessment period until the information is provided.