

## **Additional amount for children**

### **Contents**

[Additional amount for children](#)

[Premium for the first child](#)

[April 17 changes – the additional amount for children is now provided for a maximum of 2 children](#)

[How existing Universal Credit claimants are affected from 6 April 17](#)

[Exceptions to the additional amounts for a maximum of 2 children](#)

[Evidence required to verify an exception](#)

[Multiple births](#)

[Children living long term in non-parental caring arrangements](#)

[Children cared for by friends and family carers](#)

[Child of a child](#)

[Evidence required for Children living long term in non-parental caring arrangements](#)

[Adoption](#)

[Children likely to have been born as a result of non-consensual conception or coercive and controlling behaviour](#)

[How to 'order' Children or Qualifying Young Person\(s\) where an exception may apply](#)

[Definition of a Child or qualifying young person](#)

[Who is responsible for a child or children?](#)

[Ineligible partners with children](#)

[Verifying a child or qualifying young person's details](#)

[When the additional amount for children won't be paid](#)

[When a child or qualifying young person is looked after by a local authority](#)

[Disabled child addition](#)

[Child is aged 16 and over](#)

[When a child dies](#)

[Still births](#)

## **Additional amount for children**

Since 6 April 2017, the additional amount for children is no longer paid for a third or subsequent child or QYP born on or after 6 April 2017, unless an exception applies (see [April 17 changes – when the additional amount for children is limited to 2 children](#)).

Universal Credit will include this additional amount for eligible children until:

- the end of August following each child's 16th birthday or
- the end of August after each child's 19th birthday if they are still living at home and taking a non-advanced course at school or college, or taking part in approved training

## **Premium for the first child**

The additional amount for children or QYP is paid as part of the Universal Credit maximum amount. There are 2 different amounts:

- a higher amount for the first child or QYP (if the child was born before 6 April 2017)
- a standard amount for any subsequent children or QYPs or for all children born after 6 April 2017.

(see Rates for Universal Credit)

The higher amount will only be paid where the first child or QYP is born before 6 April 2017. The standard rate will be paid for all children born after 6 April 2017 regardless of whether they are the first child.

## **April 17 changes – the additional amount for children is now provided for a maximum of 2 children**

### **How existing Universal Credit claimants are affected from 6 April 2017**

Claimants will remain on Universal Credit where they:

- are currently in receipt of Universal Credit
- have been in receipt of Universal Credit within the past six months and are making a re-claim

These claimants will continue to receive an additional amount for any children or QYPs who:

- are already part of their claim
- were part of their previous claim (in the case of re-claims)

However if a third or subsequent child or QYP is born on or after 6 April 2017, they will not receive an additional amount for that child or QYP, unless an exception applies (see [Exceptions to the additional amount for a maximum of 2 children](#))

Where a claimant makes a re-claim and they have had a third or subsequent child, born on or after 6 April 2017 in the period (up to 6 months) they have not been claiming Universal Credit, they:

- must still make a re-claim for Universal Credit, if eligible, as legacy benefits and Tax Credits do not apply in these circumstances
- will not receive an additional amount for the third or subsequent child (unless an exception applies)

Universal Credit will continue to pay an additional amount for any child born before 6 April 2017.

Additional children will still be able to join an existing Universal Credit claim. For example, if a single parent claiming Child Tax Credits (CTC) forms a couple with a single parent already receiving Universal Credit. The CTC claimant and their children will be added to the Universal Credit claim.

The newly formed household in Universal Credit will be entitled to an additional amount for at least the number of children or QYPs born before 6 April 2017 that they are responsible for (so long as they were part of a previous Universal Credit, CTC claim or other qualifying benefit with child amounts, for example Income Support, that had ended less than 6 months before).

However they won't be entitled to an additional amount for any third or subsequent child or QYP born on or after 6 April 2017, unless an exception applies.

### **Exceptions to the additional amounts for a maximum of 2 children**

A number of exceptions will apply to the two child maximum. This is because some parents are not in the same position as others to make the same choices about the number of children in their family.

Exceptions may apply to a third or subsequent child or QYP who:

- are born as part of a [multiple birth](#) e.g. twins, except for the 1<sup>st</sup> child of that birth
- was likely to be born as a result of non-consensual conception, or at a time when the claimant was subject to ongoing control or coercion by the other parent of the child

To determine which child or QYP is 3<sup>rd</sup> or subsequent in the household, they are ordered according to a set of rules (see [How to 'order' Children or Qualifying Young Person\(s\) where an exception may apply](#))

From 28<sup>th</sup> November 2018 claimants will be able to get the child amount for any child or QYP who:

- is adopted from local authority care
- is living with the claimant as part of either:
  - a formal caring arrangement such as a child arrangement order or special guardianship (or was in such an arrangement until their 16<sup>th</sup> birthday and has continued living with the claimant) or
  - an informal caring arrangement, often known as kinship care (in England) Friends and Family care or Connected Persons care, where it is likely they would otherwise be likely to be looked after by the local authority
- is born to a child aged under 16, for whom the claimant is also responsible

Children or QYP in caring arrangements or who are adopted from local authority care will be discounted when ordering the children in the household. These children or QYP will not affect any amounts the claimant may be able to get for any other children in their household.

### **Evidence required to verify an exception**

If the claimant adds any children or QYP to an existing Universal Credit claim and that child meets one of the exception criteria, they will need to provide relevant evidence. Further details of what evidence is required can be found in the sections below.

If evidence of an exception is not provided within 14 days (change of circumstances or 1 month new claim) the exception cannot be applied.

In cases where a claimant has already declared an exception with HMRC for example when claiming CTC, DWP will receive confirmation. Once confirmed the exception will be applied, without asking for evidence again.

### **Multiple births**

The multiple birth exception applies to all third or subsequent children or QYPs in a household who are born to a claimant as part of a multiple birth, apart from one child in that birth (the first in the order).

For example:

A claimant has 2 children on their claim, they then have twins. The additional amount for children will only be paid for one child in that multiple birth (meaning that in total the claimant will be entitled to an amount for 3 out of their 4 children).

A claimant currently has 2 children on their claim then has triplets. The additional amount for children will only be paid for 2 of the children in that multiple birth (meaning that in total the claimant will be entitled to an amount for 4 out of their 5 children).

If the first child of the multiple birth is either the first or second child in the household, the additional child amount of Universal Credit will also be awarded for that child (the first born of the multiple birth).

The claimant will need to supply the birth certificate of all of the children in the multiple birth as evidence for the exception.

### **Children living long term in non-parental caring arrangements**

This exception will apply to all children or QYP who are either:

- being cared for by 'friend or family carers' as an alternative to being taken into local authority care (this may be a formal or informal arrangement)
- born to a child aged under 16, for whom the claimant is also responsible.

### **Children cared for by friends and family carers**

Friends and family care is an arrangement where a child or QYP who cannot be cared for by their parent(s) goes to live with a relative or a friend for an extended period of time (not just at weekends or for two weeks in holidays). This can be grandparents, siblings, aunts, uncles or other relatives, godparents, step-grandparents, or other adults who have a relationship with or connection to the child.

These can be:

- informal arrangements made by their parents with a close relative, for example because a parent has died
- formal arrangements, such as where a Guardianship Order is in place

The following conditions must be met for an informal caring arrangement to be considered for an exception:

- it is likely that the child would otherwise be looked after by a local authority (the friend or family carer will need to provide evidence from a Social Worker to support this)

The exceptions do not apply when the claimant is the parent or step-parent of the child. The exception will apply if the claimant has any of the arrangements listed in the paragraph below in place (see [Evidence required for Children living long term in non-parental caring arrangements](#))

### **Child of a child**

Where a child or a QYP (under 16), for whom the claimant is responsible, becomes the parent of a child, that new child should be exempt if they are also within the claimant's household.

This exception will remain in place until the young parent leaves the household, or turns 16 and is able to claim in their own right.

### **Evidence required for Children living long term in non-parental caring arrangements**

Formal arrangements evidence, the claimant will need to supply one of the following:

- entitlement to guardians allowance
- special guardianship order
- child arrangement order
- appointment as a guardian

#### **Scotland Only**

- kinship care order
- permanence order which gives legal parental responsibilities or rights

Informal arrangements evidence, the claimant will need to supply the form 'Support for a child who is informally living with you where it is likely that they would otherwise be looked after by a Local Authority', this can be downloaded from Gov.uk. The form must be signed by a local authority social worker.

If claiming for a child of a child the claimant will need to supply the birth certificate of the newly declared child.

### **Adoption**

This exception applies to any child or QYP who is adopted by a claimant from local authority care.

The exception will not apply where:

- either the claimant or the claimant's partner is the biological parent of the child or QYP
- either the claimant or the claimant's partner was the child's or QYP's step-parent immediately prior to adoption
- the child or QYP is adopted from abroad

This is to ensure the exception only applies when the child or QYP would otherwise be in local authority care.

The claimant will need to supply either of the following evidence to verify this exception:

- an adoption certificate

**If the adoption has not formally completed yet, written evidence from a social worker which includes the date the child was placed with them and the name of the child and adoptive parent(s)**

**Children likely to have been born as a result of non-consensual conception or coercive and controlling behaviour**

This includes third or subsequent children likely to have been conceived:

- as a result of non-consensual conception
- at a time when the claimant was in a coercive or controlling relationship with the other parent of the child

In order to claim this exception, the claimant must no longer be living with the other biological parent of the child.

A claimant who was subject to coercion or control by the other biological parent of the child at the time the child was conceived is to be treated as not having consented to the sexual intercourse that led to the conception.

It is very important to have this exception in place to ensure claimants in these circumstances get the support they need in a not overly intrusive manner.

The claimant will need to supply either of the following evidence:

- evidence of a conviction or criminal injury compensation scheme, relating to the child
- form "Support for a child conceived without your consent, including rape or while you were in a coercive or controlling relationship" can be downloaded from Gov.uk

Claimants will need to take the above form, to their chosen third party professional body to be completed.

Detailed instructions on how to complete the forms and guidance for Third party professional bodies can be found on Gov.uk.

Third party professional bodies include:

- health care professions (including GPs, other doctors and nurses, midwives and health visitors)
- registered social workers
- approved, specified organisations such as specialist rape charities recognised by the Secretary of State ( Universal Credit) or by the Treasury (Child Tax Credit)

DWP staff will not question the claimant about the incident other than to take the claim and receive the supporting evidence/information. Any data or information received will be handled in accordance with the rules that DWP already use for holding and using extremely sensitive data

### **How to ‘order’ Children or Qualifying Young Person(s) where an exception may apply**

To decide if a child or QYP is the third or subsequent child, the children and QYPs in a household are automatically ordered according to the following rules:

- If any children are in non-parental caring arrangements (including child of a child) or adopted when they would otherwise be in local authority care, these children should be disregarded when ordering the children. A child element will be payable for them regardless of the order they joined the household.
- Each remaining child or QYP is ordered, according to their date of birth, from the earliest to the latest date

### **Definition of a Child or qualifying young person**

A child is someone who is aged 16 years or under and up to the 31 August following their 16th birthday.

A qualifying young person is someone who from 01 September is 16 to aged 19 up to 31 August following their 19th birthday and who are enrolled in, or accepted for approved training or a course of non-advanced education.

The education or training must have started before they reach 19, or they must have been enrolled or accepted to undertake that education or training before then.

A person in receipt of Universal Credit, Employment and Support Allowance, or Jobseeker’s Allowance in their own right is not a qualifying young person.

### **Who is responsible for a child or children?**

A person will be able to claim an additional amount for a child if they have main responsibility for the care of the child or QYP. This will normally be the person they live with most of the time but not in all circumstances.

For Universal Credit purposes the person with the main caring responsibility is known as the lead carer.

Where the child or QYP normally lives with two people in separate households they will be asked to jointly nominate the person who will be the lead carer.

If they cannot agree, a decision maker will decide who the responsible person is. This will be based on who has main caring responsibility for the child or QYP.

Only one benefit unit can receive the additional amount for children for a child or QYP.

A claimant cannot be responsible for a QYP who they are living with as part of a couple.

### **Ineligible partners with children**

A person is responsible for a child or QYP, who is normally living with them, regardless of whether they are the child of an ineligible partner (see ineligible partners).

If the eligible and ineligible partners are living together as a couple, the child is still “normally living with” the eligible partner and is therefore part of their Universal Credit claim. The child will be taken into account for the additional amount for children (subject to the 2 child maximum) and housing in the eligible partner’s claim.

### **Verifying a child or qualifying young person’s details**

Child Benefit Online (CBOL) is used to verify existence, residency and responsibility of the child or QYP. DWP have an agreement with HMRC which allows certain staff to have access CBOL.

Not being in receipt of Child Benefit does not necessarily mean that a claimant is not entitled to the additional amount for children.

If the child or QYP is not on CBOL, for example, in the case of a new born child, the claimant will need to provide acceptable proof of:

- existence of a child or QYP, for example, adoption certificate, full birth certificate or passport
- child or QYP lives with the claimant(s) for example, letter from a Doctor, Medical card or a letter from School with the address on
- claimant has responsibility for the child or QYP, for example, child benefit award letter
- relationship of the child to the claimant, for example, adoption certificate, full birth certificate

The claimant does not need to provide all of the above but you need to be satisfied the claimant has responsibility for the child or QYP.

If the child or QYP is disabled, the Customer Information System (CIS) (Searchlight) will need to be accessed to confirm they receive Disability Living Allowance (DLA) or Personal Independence Payment (PIP)



If this cannot be verified through CIS (Searchlight) the claimant will need to provide evidence. This could include:

- DLA or PIP award letter
- a letter from a Doctor or Ophthalmologist, if the child is blind

These are examples, not a complete list.

If the information on CBOL and CIS (Searchlight) differ to what the claimant has entered on their account the information already held on CBOL or CIS (Searchlight) will be used.

### **When the additional amount for children won't be paid**

The additional amount for children will not be paid if the child or QYP is:

- in prison
- the third or subsequent child in a household born on or after 6 April 2017 unless an exception applies (see [Exceptions to the additional amounts for a maximum of 2 children](#))
- looked after by a local authority (see below for exceptions)
- looked after by a foster carer (see Foster carers)
- temporarily absent from the household for 6 months or more
- absent from Great Britain for 1 month or more (this can be extended for a further month if the absence is due to the death of a close relative of the child or QYP)
- living outside the UK
- no longer part of the benefit unit
- aged 16 and not in full-time non-advanced education
- currently part of someone else's benefit claim for:
  - Child Tax Credit
  - Employment and Support Allowance
  - Jobseeker's Allowance

### **When a child or qualifying young person is looked after by a local authority**

For Universal Credit, 'looked after by a local authority' refers to a child or QYP who is being cared for, or housed by, a local authority for a reason other than respite care.

The child may be placed with a foster parent or another family member.

The local authority will provide financial support for the child or QYP and the responsible person will no longer be eligible for the additional amount for children.

There are two exceptions where the additional amount for children will be awarded for a child or QYP who is looked after by a local authority. These are:

- during a short break of respite care (if this exceeds 6 months, temporary absence rules will apply)

- when the local authority places the child or QYP to live with, or continue to live with, their parent or a person who has parental responsibility for them

### **Disabled child addition**

Families with one or more disabled children or QYP may be eligible for extra support through the disabled child addition.

In most cases the disabled child addition can only be considered where the additional amount for children has already been awarded for the child or QYP with the disability.

However non-payment of the additional amount for children for any third or subsequent children or QYP will not prevent payment of the disabled child addition. For example, a claimant has 3 disabled children, and is only eligible for the additional amount for children for 2 of the children. The disabled child addition will be paid for all 3 children.

The disabled child addition is payable at 2 rates:

- Higher Rate when the child or QYP:
  - receives the higher rate DLA care component
  - receives PIP enhanced daily living
  - is blind (a child or QYP who is blind might not be in receipt of DLA/PIP the claimant will be asked to provide a Certificate of Visual Impairment)
- Lower Rate when the child or QYP receives:
  - DLA at the middle rate or lower rate care
  - DLA Mobility Allowance
  - PIP standard daily living rate
  - PIP standard or enhanced Mobility rate

### **Child is aged 16 and over**

Claimants must notify Universal Credit if their child is going to continue in full-time non-advanced education or approved training after the age of 16. This is so they can continue to receive the additional amount for children and the disabled child addition if appropriate.

Non-advanced education is study up to the standard of the following:

- GCSEs
- A levels or equivalent
- NVQ/SVQ level 1, 2 or 3
- BTEC National Diploma, Ordinary National Certificate and First Diploma
- Scottish Standard Grades
- Scottish Highers

This is not a complete list.

If the child does not remain in full-time non-advanced education or approved training, the additional amount will stop.

In certain circumstances a person aged under 18 may be entitled to Universal Credit in their own right. (see **Under 18s**)

### **When a child dies**

If a child dies the benefit unit will continue to receive an additional amount for the child (where applicable), and the disabled child addition if appropriate, for the assessment period in which the child dies and the next two assessment periods. This is known as a run-on.

The run-on also applies where a new born child is added to a benefit unit and dies in the same assessment period.

Payments of the child addition, and disabled child addition if appropriate, for that child will stop, after the run-on period.

The run-on will apply either where the:

- claimant is the child's parent (either with responsibility for the child or a non-resident parent)
- child is part of the benefit unit, regardless of whether biologically related to the claimant

Where the first or second child in a 3 child family dies, the third child will then become eligible for the additional amount for children, once the run-on ends.

If a claimant reports the death of a child, work search and availability requirements can be switched off for 6 months or the next 6 assessment periods. (see Claimant Commitment Hub – Switching off work availability and work related activities)

### **Still births**

If a claimant suffers a still birth they do not become responsible for a child, therefore the claimant is not entitled to any amount of Universal Credit for the child for any period.

Bereavement run on does not apply to still born children.