# Agenda

**Title of meeting:** Universal Credit Programme Board  
**Date:** 20 October 2016, 15:00 to 17:00  
**Location:** London Caxton House, Room 6.03

**Attendees:** Sir Robert Walmsley, Neil Couling, Debbie Alder, Mayank Prakash, JP Marks, Susan Park, Pete Searle, Peter Schofield, Lesley Seary, [redacted], Tony Whitehead, David Silk, [redacted]

**Presenters:** Deb Boore, Claire Benham

**Apologies:** Ian Wright, Andrew Rhodes, Tommy O'Reilly, John Harrison, Beth Russell, Claire McGuckin

1. Welcome, introductions and outstanding minutes & actions from previous meeting  
(Papers 1 & 2)  
- **Presenter:** Sir Robert Walmsley

2. SRO Update  
(Verbal Update)  
- **Presenter:** Neil Couling

3. Programme Dashboard  
(Paper 3)  
- **Presenter:** JP Marks

4. Resource Planning in Operations  
(Paper 4)  
- **Presenter:** Deb Bocre

5. Commercial Strategy  
(Paper 5)  
- **Presenter:** Claire Benham

6. Hard Facts & AOB  
- **Presenter:** Sir Robert Walmsley

**Below the Line:**  
BTL01 - Integrated Programme Decisions Log  
BTL02 - Closed Action Points  
BTL03 – Finance Executive Summary  
BTL04 – Universal Credit Rollout Plan Announcement

**Contact:** [redacted]