Official - Sensitive

Previous

Overall Programme status remains AMBER. Phase 4 Transition remains on track including plans to roll out to 30 sites in July. Readiness status for scaling in October remains

### Universal Credit Full Service (UCFS) Highlights

Implementation continues in line with our planned roll out schedule. Phase 4 of Transition remains on track with Todmorden, Brighouse and Halifax going live on 14 June. The total number of sites now delivering the UCFS is 70 with Stirling and Alloa scheduled to go live on 28 June. The latest Programme stocktake assessment, held in May, confirment eight of the larger / more complex sites are planned to go live with 50% of their postcodes, the remainder of the postcodes will complete their implementation in September. Live Order has been signed and published. Readiness assessments for the July implementation are scheduled for TPG on 20 June and PDE on 28 June. To ensure safe landing total number of sites now delivering the UCFS is 70 with Stirling and Alloa scheduled to go live on 28 June. The latest Programme stocktake assessment, held in May, confirmed readiness for commencing Phase 4 June sites with an overall AMBER/GREEN rating. Implementation plans to deliver 30 sites in July remain on track and the Commencement

February. Service Centre Capacity continues to grow, with May expansions in Blackpool and Saint Austell providing an additional 110 staff. Additionally we have successfully Percentage Calls Answered (94.7%) and Average Speed of Answer (1.2 minutes) continue to show a transferred to the new telephony platform (Next Generation Contact Centre) with minimal service disruption and impact to service performance. Latest performance metrics continue to show an improving frend - particularly in the more established areas - where the percentage of claimants paid on time has increased from 65% to 87% since The Case Management campaign continues to make good progress with full site case management now rolled out to all current Service Centres. Performance indicators good performance. õ

Recent functional releases deployed include; automated integration of faster payments, removing the need for Faster Electronic Payments to be manually entered and approved in the Central Payment System (CPS), further enhancements to the agent dashboard by providing a team dashboard to give a view of caseloads and outstanding to-do's at team recoverable hardship payments, fraud overpayment recoveries, administrative penalties, eligible loans or integration loans, will now be included in automatic calculations. allocate 'make a decision' to dos to a specific decision maker. In addition claims with single deductions for

Development of the Full Business Case remains on track, including updates on counterfactuals and contingency, with the first version due to be completed early July. Terms of Reference for the September IPA review will be finalised by mid July. Planning for the October NAO review continues including early scoping meetings with the approach to be agreed by end of June.

Programme Updates:

C

**Programme** 

E2E

**Critical Path** 

Official - Sensitive

Apr-Jun

Jul-Sept 2017

290

Oct 2017

Oct-Dec

Phase 5 Gobins Approximately 12/09

02.94 Managed Migration Migration of Print Force

DIC UC Transfron (Northern Trainne) Starts

C/SG SLA inglament for Scot Figs.

Governance

and Project

Management

Transformation and

**Planning** 

Will Moss

9 10

Apr 2018 Wafara Raform Changes

## of September 2017) Outcomes UC Full Service Product Development Phase 3 (end of June 2017) & Phase 4 (end

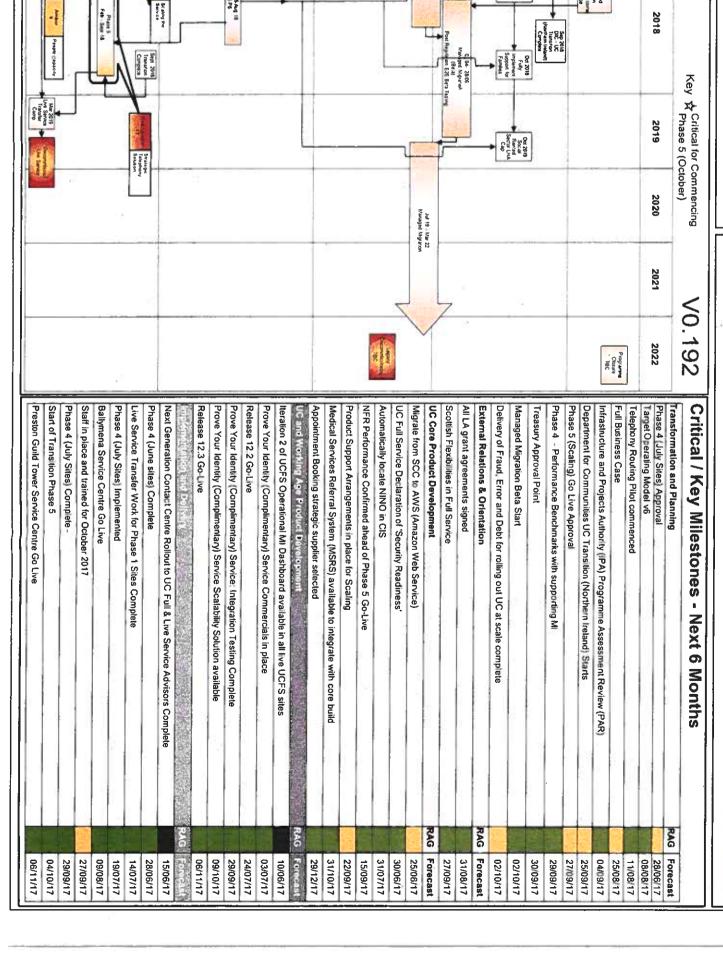
Security UC Full Service Risk Assessment is completed	RAG
Service reaccredited following move to Amazon Web Services (AWS) Hosting	Phate 3
Fraud and Error	RAG
Housing composition transaction risking rules	Phase's
increased access management controls and separation of duties	Pitoliti o
Service Stability	RAG
Performance testing confirmed ahead of Phase 4 Go-Live	Completed
Migration from SCC to AWS	Phase 3
Performance testing confirmed ahead of Phase 5 Go-Live	Phases 4
Capacity & Capability	RAG
Guidance & improvements to feature updates process	Phase 380

The above Developm



	ment Phases 3 and 4	ve reliects the revised outcomes agreed by Pull for Product
		BY PUE TOT
		Product

Build to allow for agents to know when work has been completed on their case  $\label{eq:complete}$ 



**UC & Working Age** 

**Product Development** 

Craig Eblett

O 17 from your literary) Commercia

29.09 Prove Your Identry Integration Testing complete

06/11 • Senice R12.3

Intal MyP Prototype

JIIID HISRS avaigable to stragrate with open hubb

**UC Core Product Development** 

Anthony Brigginshaw

3096 UC Full Service Declaration of Security Readmess

3107 Automatically focate NINO in CIS

Appointment Selected

27-09 5-26 m place for 0-0 2017

Implementation and

Delivery

Janice Hartley

19/07 Phase 4 (Jul) Implemented

Preston Guid Tower Serves Centre Co-



### **Full Service Verify Performance** AME, Expenditure S1.10% 400 200 Expenditure (£m) this risk remains at Amber 8 (Impact 4 Likelihood 2) as the following ➤ Delivering required resource against demand on trajectory (1905) SC FTE, 1501 WSD FTE in Jun 17) By Sep 17 - If the programme continues on the current trajector, we anticipate this tisk will reach its target rating of Amber Green 4 (Impact 4: Ekelihood 1) if the planned mitigations have been ➤ Critical Cutcomes thet ➤ Unit costs at £633 - Sep 17 ➤ 2408 SC FTE: 2018 W/SD FTE in place - Sep 17 ➤ Prove Your Identity in place and effective - Oct 17 ➤ Performance improvements (Flousing & Vulnerable Claimants) ➤ INGCC Cutover complete and telephony roadinap in place **By Mar 18** If the programme continues on the current trafit on, we anticipate reducing this risk to Amber Green 4 thropact 4 By Sep 17 - if the programme continues on the current trajectory we anticipate reducing this risk to Amber 8 (Impact 4 Likelihood 2) the following planned mutgations have been delivered on track > Telephony, Identification & Routing Pilot established - Jul' Aug 1 > 1/3CC Cutover complete and telephony roadmap in place > Telephony Identification & Routing to Case Danager Pilot Commenced - Aug 17 Jun 17 - As the programme is continuing on the current trajection By Jul 17 – If the programme continues on the current trajectory variety pate reducing this risk to Amber 8 (impact 4. Likethhood 2) if the following planned mitigations have been delivered on track > Landiord Portal Tiral commenced – 26 0.1.1? > SRS Mational Inbox and Landlord Portal Paper to PDE - 14 08 > SRS Verification plan and storyboards developed and populated Further Housing sampling exercise to be conducted during flay 17 with outcomes expected by mid fune 17 with outcomes expected by mid fune 17 eithermentation approach for Trusted Partner and landford porta- Hausing Solution in place to support scaling - 30 of 17 Performance improvements (Housing & Wilherable Clamants) Plan for External Communications to support use of the Landon **Jun 17**. As the programme is continuing on the current trajector, this usk remains at Amber 8 (Impact 4. Likelihood 2) as the follow planned mitgations are on track. ➤ Delivering required resources against derivand on trajectory (I.2. 17.8C FTE 1530, VVSD FTE 1418) National deplayment of Telephony Identification & Routing to Cally anager agreed - Sep 17 ➤ Draft Trusted Partner & Landlord Portal Implementation Strateg developed and approved at TPG 20:05/17 By Sep 17 - If the programme continues on the current trajector, By Dec 17 - if th⇒ programme continues on the current trajector; we anticipate this risk will reach its target rating of Amber Green (Impact 4. Likelihood 1) if the planned mitigations have been we auticipate this risk will reach its target rating of Amber Green (Impact 4. Likelihood 1).if the planned mitigations have been business to deliver UC Forecast Volumes: Assumptions Assurance activity = on that k Forecast Volumes. Assumptions Assurance activity. - on trank Hatchnal Rollout of Telephony Identification & Routing to Case Sufficient LDO is secured on track Utilising current DWP staff and estate from other parts of the Delivering required resources against demand on trajector. Sufficient LDO's secured. Ukelihood 11 if the following planned intigations have been planned mitigations have been deliveredion track Postcode phasing agreed for Phase 5 sites Case management embedded = 12 08/17 Flight Path Narrative ➤ Ligrated to AVVS — end of Jun 17 ➤ Operational III dashboard established Postcode phasing agreed for July sites Required estate secured – on track\* Required estate secured – on track agreed with UCFS - 30 08:17 L'anager completed - Dec 17 > Cottoal Cutcomes on track eredion track Portal in place 15.05 17 pered 11300 Sep.17 32 Sep-17 1/2 00 Aug 17 Aug-17 N 11/10 Expected Flight Path <1 dis Jus. 17 11-11 CI. Bing CN <1.m 2 2 1 un 2 1. las. 17 Times. O. 1,00 TI TON 2 Risk Owners: Will Moss! Susan Parks P40 – People Capacity Operations deniet have the refix Risk Owner: Will Moss P49 - Housing Improvements The Lianagement & Delivery of claims & gayments for Housing Costs as part of a Risk Owner: Janice Hartley P57 - Strategic Telephony Solution -The Programme may be unable to unites of people of the right locations of ever a second that enables the detelop a plan to successfully deploy and implement the Telephony Solution UC award ma, not be robust errough scale set out in our plains for October into UC Operations without adversely affecting Performance and Case The programme may be mable to Jefuel Transition at the speed and the section of Bach 18 to enable the mone to scale from Risk Owner: Janice Hartley P04 - Scaling the Service -Readiness for Oct 2017 (Impart 4 Likelihood 2) Target Risk Rating – AG4 (Impact 4 Likelihood 1) Target Date - Sep 17 Programme Risks Current Risk Rating - AR 12 Impact 4 Likelihood 3) Target Risk Rating - AG1 Impact 4 Likelihood 1) Target Date - Sep 17 (brpant 4 Likethood 2) Target Risk Rating – AG4 (prpant 4 Likethood 1) Target Date Liar 18 Risk Raised Jul 16 Current Risk Rating - A8 Current Risk Rating - A8 Risk Details Llanagement Risk Raised - Llar 17 Current Risk Rating -Amber Green 4 (mpact 4 Likelihood 1) Impact 4 Likelihood 3) Target Risk Rating -Risk Raised - Feb 10 Risk Raised - Nov 15 Target Date Dec 17

-	Programme Overall Forecast	2014/15 Outturn £255m	2015/16 Outturn £362m	2016/17 Outturn £403m	Total Programme Spend £1,663m	Key	Costs increased / exceed budget	Costs decreased/ under budget	
i				2017/18			2018/19		100
2)#	2017-18 Range Risks £63.88m	et Holder	Period 1 Forecast	Period 2 Forecast	Variance	Period 1 Forecast	Period 2 Forecast	Variance	
	Opps 224m	-Epng	£	ğ	ដ	చ	兹	ដ	
Case	Implementation & Delivery Total - Janice Hartley		287,470	287,892	(422)	76,554	74,701	1,853	
	UC Product Development Total - Anthony Brigginshaw		42,525	41,967	866	48,783	48,733	50	
r	UC Working Age Product Development Total - Craig Eblett		105,259	104,810	450	73,450	73,367	83	
922	Strategic Design & Planning Total - Will Moss		267,356	267,765	(409)	246,468	250,538	(4,071)	
	External Relations & Orientation Total - Cath Hamp		17,386	17,428	(42)	26,210	26,210	0	15-15 H17
617	Rest of Programme								
1	Total - Ian Wright		7,149	6,771	376	51,869	52,435	(995)	
÷.	Central Overlay	W	-15	503	(518)	18,000	15,266	2,734	
	Total Financial Costs	W	10,143	10,137	9	6,951	7,034	(83)	11 - 15
77	Total UC - Excluding Budget Transfers		737,273	737,273	(0)	548,284	548,284	•	
	Rest of Programme - ext Budget Holder Total External Budget Holders		-226,540	926,549	(0)	-50,237	188,98	0	- 17 HZ 40
	UC TOTAL		510,732	510,732	(0)	498,047	498,047	0	
	Summary		14.	unding Fo	Funding Forward Look				
	2017/18		N						
5	The Programme's forecast remains in a balanced but	balanced budget position			2016/17 £m	2017/18 £m	2018/19	2019 20	
S D D				Forecast Requirement	103	511	0 0 7	36.1	
<u> </u>	The forecast has been maintained at previous levels pending a comprehensive update following completion of the Full Business Case	pending a comprese		Funding SR15 net of HNRC saungs	10r 2b	117	10 98	233	
**********									
	HMT approval of £746.6m has been given to cover the period from January 2016 to September 2017	the period from Jai	nuary 2016 to S	September 2017.	Rel				

HM I approval of £746.6m has been given to cover the period from January 2016 to September 2017.

The Department has secured separate funding for the impacts of the Employee Deal as part of the SR settlement – this funding is currently held centrally within the



38% Tremployment

530 thousand claimants At 11 May 2017

Troussia 059

	t to			Total	1,219,0	8,3	1,227,4
	May 2017 p. al Credit lose is a 2 per cent	_	nei	Telephone	154,319 1,219,0	1,056	155,375 1,227,4
	e on Univers 2017 This	MI Data	Channel	Online	1,064,775	7,323	1,072,098
8 8 8 8	May 2017 El The number of people on Universal Credit rose to \$30 thousand in May 2017. This is a 2 per cent increase from last month.	Live Service MI Data	Volumetric Summary	for 27th May — 2nd June 2017	Previous volumes	Current period's volumes	Cumulative total
67 (B) 02/82 88 62 68 72 69 72 86 86 86 86 87 86 87 86 87 86 87 86 51 87 51 87 51 87 51 87 51 87 51 87 51 87 51 87 51 87 51 87 51 87	/107/50/50 /107/50/50 /107/50/50 /107/50/50 /107/50/50 /107/50/50 /107/50/50 /107/50/60 /107/50/60 /107/50/60 /107/50/60 /107/50/60	9051	pec	Caselo	4 4	\$ E	The set of the control of the set

734,348

Claimant Commitments signed

81. Inp

8 379 1,219,094

1,227,473

155,375

1,072,098

822,941 404,153

Terminations Live Load

Total

# October 2017 Scaling – Progress Against Critical Outcomes

1			Unit Cos	t £ per Ca	seload (Cl	laims)	₽
		50	8	9	1,500	2,000	Affordability
	9102-1qA	A.		1	200		<b>₽</b>
	9102-46M	0.5		1			
	9102-uut	<b>4</b> 5	2		2	1	Servic
	3402-101	13		1			Service can be effectively delivered within agreed tolerance of funds
	9102-204		1		OF.		än
	\$202-016		7/4				) e ef
	3102-50		<b>12</b> 2	AST.			fecti
	Mor2016	<b>在</b> 是				Ţ	V V
	Dec-2016	60		No		_ =	<u>e</u>
	19024161					Se	Vere
	Feb-2017	182				7	Ğ. <u>¥</u>
-	Mar-2017	100	T			ice	5
PSEIN	₹102-1q4					Č	agre
Market als	7101-yski			1		Į.	edt
uals	1402-nul		1	10.		Č	e
	101-5071		- 1			SO	ance
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Pil	\$105-p0		- (			er	Unit arget ctual
30	1100~5011		1			C	for C
Q3Plus Contingency	7£05-59Q		- 1			Full Service Unit Cost £ per Caseload (Claims)	<ul> <li>Unit Costs (forecast v actual)</li> <li>Target for Oct 17 £503 per caseload</li> <li>Actual for Apr 2017 is £823 against target or</li> </ul>
nge	3102475U		-			Ö	orec 7 £6 2017
ncy	E40-2018					ad	ast v
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	04-2018	- 1					
	3105-4010	- 1					
	Dec-2018	- 1					
	91024161					•	
	6407-093						
	Mar-2019	1					

plan)	Average FTE – FS Work Coach - (Forecast v	plan)	Average FTE - Service Centres - (Forecast v			Capacity & We ha
			<u> </u>		Water to the state of the state	We have the right number of people in the right locations, trained and UC confident to deliver a service that enables the Business Case Outcomes to be achieved
Supply	Demand Forecast inc contingency	Supply	Demand Forecast inc contingency			ple in the right rer a service tha schieved
To be reported from July 2017	1118	1462  +94j	1368	Apr '17		locations, at enables the
ed from July i	1446	1490 (-40)	1530	May '17		• FTE fore Service Cer FS Work Co
2017	1561		1605	Jun '17	4.	<ul> <li>FTE forecast v actual – following Quarter 3 Service Centre demand for Oct 17 is 2684 FTE FS Work Coach demand for Oct 17 is 2621 FTE</li> </ul>
	1780		1738	17 וענ	and Analysi	- following Qu r Oct 17 is 268a or Oct 17 is 263
	1947	_41_	2020	Aug '17		arter 3 includi 4 FTE 21 FTE
	2018		2408	Sep '17		<ul> <li>FTE forecast v actual – following Quarter 3 including contingency Service Centre demand for Oct 17 is 2684 FTE</li> <li>FS Work Coach demand for Oct 17 is 2621 FTE</li> </ul>
	2621	0%	2684	Oct '17		cy

Case Progression	An effective and end-to-end service is delivered which allows agents to adopt a case progression approach to their caseload, resulting in:  Building trust with the claimants by paying accurately and on time and by allowing agents to support additional needs by understanding the whole claim.  Reducing inefficiency by supporting agents to understand how work is linked and what work needs to progress.	service is eir caseloa imants by I nal needs to supporting	delivered v id, resulting paying acc pay understa agents to	which allow g in: urately and anding the understand	/s agents to do not ime a whole clair do how world	o adopt a c nd by allov m.	ase ving	% claimants paic Assessment Per Payments (FEP)	nts paid on tin ent Period) – r ; (FEP) – 85%	n time (incli - not by F 5%	% claimants paid on time (including the first Assessment Period) – not by Faster Electronic Payments (FEP) – 85%	rst
						ı,	end Amalys	18				
		Dec '16	Jan '17	Feb '17	Mar '17	Apr '17	May '17	Jun '17	71' luL	Aug '17 Sep '17		Oct "17
	Target	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%	T 85%
	Actual (all Assessment Periods, some payment) inc FEP	84% (-1%)	86% 1,10%	(5:2-1) %28:	190% 1898	(1)(9) (4)	SHII/ Indicative		770.00			
payments made on time	Actual (1 <sup>st</sup> Assessment Periods, some payment) inc FEP	70%	71%	76%	75%	82%	83% indicative					
	Actual (all Assessment Periods, some payment) not by FEP			74%	75%	79%	11			34		

Service is secure with appropriate accreditations and agents & claimants are assured this is the case		į
Measures	Delivery Date	Delivery RAG
UC Full Service Risk Assessment is completed	19/05/17	Complete
Service Reaccredited following move to AWS Hosting	02/06/17	Amber / Green
UC Full Service declaration of security readiness	30/06/17	Green G

DWP Enterprise Security Risk Management (ESRM) methodogy.

The SRAF have endorsed two SRAF papers on UCFS, the first paper was on UCFS offshoring data to AWS Dublin. The second paper was to support the migration of UCFS from SCC to AWS in June 2017. The associated Red risks which were made visible to the two SRAF secsions were:

3 current UCFS risk that relates to vulnerabilities in the UCFS Production and development environment; the mitigation is planned for June 2017 and one about misuse of claimants browsers. Two of these risks are due to be validated Thursday 15th June 17 at which point the risk learn are likely to move them to an Red Amber.

3 enterprise risks/residual risks that sit with other SROs and/or the rest of the department; the mitigations will be progressed by Neil Couling liaising with relevant stakeholders.

The planned deep dive into UCFS at DSOB level has been cancelled and moved to another date in June.

Percentage Claimants paid accurately (where calculated through Autocalc and Autopay)	Levels of Monetary Value of Fraud & Error (MVFE) - Piloting approach across 2017 (informal & not statistically valid). Will continue to review 30 randomly sampled cases each month	Measures	Fraud & Error We can identify and prevent Fraud & Error and manage risk	
PDE agreed the key measure 01/03. Confirming detailed definition. Formal Due to be reported from July 2017.	Formal MVFE for Full Service not being reported in scale trial to be reported, but will not be statistically. Due to be reported from July 2017.	Oct '16 Nov '16 Dec '16 Jan '17 Feb '17 Mar '17 Apr '17 May '17	Percentage Claimants paid accurately - % TBC     Levels of MVFE (TBC)	

08/05/17 to 11/06/17	Service Hours Lost	EA	October – 99.00% essential actions Achieved figures quoted are for all actions	Agent site page UCFS response times	October - 99.00% essent	Claimant site page end-to-end response times	99.97% Agent Site Availa	99.90% Agent Site Availa	99.97% Claimant Site Av	99.90% Claimant Site Av	THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NAMED IN		Stability End-to-through in place	
530,049	Service Hours Available	1000	(re out) - 93.3% essential actions completed within 4.5 seconds October – 99.00% essential actions completed within 2.5 seconds Achieved figures quoted are for all actions	sponse times	(Fre - Oct) 99.95% essential actions completed within 4.5 seconds October - 99.00% essential actions completed within 2.5 seconds	o-end response times	99.97% Agent Site Availability (end to end) - Pre-October Target	99.90% Agent Site Availability (end-to-end) – October Target	99.97% Claimant Site Availability (end to end) - Pre-October Target	99.90% Claimant Site Availability (end-to-end) – October Target		Measures	End-to-end service is resilient, robust and can handle throughput with assured Business Continuity procedures in place	
0	Service Hours Lost - UCFS		in 4.5 seconds in 2.5 seconds		hin 4.5 seconds in 2.5 seconds		tober Target	er Target	October Target	tober Target			st and can handle	
			A91.24% (+B.71%)	T99.95%	A99.8% (-0.15%)	T99.95%	499:92% (+0.25%)	T99,7%	A98 99%	T99.7%	Oct '16			
	Service Hours Lost - Other		A95.09% (~4.84%)	T99.95%	ASSISSIN PRODUCTO	T99.95%	(H-0.000.0)	T99.7%	A9089883	199.7%	Nov '16		<ul> <li>99.90% Claimant and Agent site availability</li> <li>99% of common actions completed within 2.5 sepage response times</li> </ul>	
0	urs Lost -		A99.57% H038%)	T99.95%	A99.75% (-8/2%)	T99.95%	(Proce (ou)	T99.7%	Wage unit	Т99,7%	Dec '16		it and Agent in actions co times	
	Total S		A99.72% (-01289%)	T99.95%	A99.86% (-0.09%)	T99.95%	STUDIES (STUDIES)	T99.7%	AND DESCRIPTION OF THE PARTY OF	T99.7%	Jan '17	Trund	site availat mpleted wit	
0	Total Service Hou Lost		A99.68% (40/27%)	T99.95%	A99.83% (40.12%)	T99.95%	Wedship .	199.7%	(+0.38%)	T99.7%	Feb '17	nalvela	oility hin 2.5 seco	
	ours Se		A99.67%	%56 661	(%15.0-) %28.66-)	%56'661	A8998856 (+8)2885)	T99.7%	SAUCION S	T99.7%	Mar '17		onds – clair	
0.00%	Service Hours Lost as		A99.49% (-0.46%)	T99.95%	A99.74% (-0.21%)	T99.95%	AJ1600/4 (HO.305/4	Т99.7%	A99.9%	199.7%	Apr '17		conds – claimant and agent site	
)%	irs Lost as	The second second	A99.58% (-0.37%)	T99.95%	A99.80%	Т99.95%	A40094 (+0'30%)	T99.7%	A100%	T99.7%	May '17		yent site	

Benchmarks - Further benchmarks to follow	WC					h.				
Modeures					rend A		行			
	Jan '17	Jan '17 Feb '17 Mar '17 Apr '17 May '17 Jun '17	Mar '17	Apr '17	May '17	Jun '17	Jul '17	Aug '17	Jul '17 Aug '17 Sep '17 Oct '17	Oct '17
Claimant ID verified by day 10	63%	61%	52%	48%	90%		= - 100			
Claimant commitment accepted by day 10	44%	55%	63%	62%	71%					7:00 L
Claim evidence verified (including non-DM decisions) by day 20	43%	57%	62%	60%	72%					
Payment blocking To-Dos cleared by day 20	85%	81%	81%	78%	87%					
Decisions made by DM (where required) by day 25	66%	62%	70%	76%	75%					

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